**Barlow Charity**

**Minutes of a Trustees Meeting**

**Held at 10.30a.m. on Wednesday 11th December 2019**

**Attendance**

Richard Norton, David Piper and John Rockliff attended.

**Minutes**

The minutes of the trustees meeting held on 23rd May 2019 were ratified and signed, having already been agreed by the Trustees via e mail.

**House sales**

One house had been put on the market and a sale agreed but the purchaser’s building society had objected to the wording of the S106 Agreement and therefore the sale had not yet gone ahead.

At another house the owner had applied for their partner to become a joint owner but Breckland Council had not approved them. It was uncertain what developments had taken place recently regarding this.

**Maintenance of Grounds**

Robin English had been doing 4 hours gardening work per month. It was agreed to meet him when he was next on site to discuss how the work was going, and the possibility of him doing work on the car park. John to e mail Robin to ask him to let us know when he would be there.

**Finance and Accounts**

The bank balances as at 10th December were Current account £18,503.58, savings account £1.59.

David had prepared the accounts for the year ended 31st March 2019. Tony Mendham was examining them. Once that had been done the accounts would be submitted to Companies House. The accounts showed income of £7,213.48 and expenditure of £3,249.40.

**Rent**

Following the rent increase on 1st April three residents were currently paying too much due to clerical error. This had been pointed out to them but the overpayments were continuing. It was agreed 1. To ask them to amend the amounts of their standing orders. and 2. To review the situation in March and repay any over payments before the year end.

**Residents Meeting**

A meeting with residents had been held on Monday 15th July in the church rooms. It was not well attended but even so was felt to be worthwhile. It was thought to be a good idea to hold an annual meeting with residents. Points made at the meeting included:

1. It would be desirable to have a pedestrian pathway alongside the vehicular entrance to the car park.
2. Balls on the village green were a problem. There was a risk of cars and houses being damaged.
3. The tree outside number 5 was still too big even after the recent pruning. In fact some felt that all the trees were too big.
4. An occasional newsletter to residents would be welcome.
5. The trees on Church Farm land to the South of the houses were thought to be blocking the TV signal.

**Car Parking**

One resident had recently mentioned that it was sometimes difficult for guests to park. It was agreed to speak to the practice manager at the surgery to request that staff who are working all day park elsewhere.

**Footpath**

A quotation for £3,095 had been obtained to create a paved footpath along the west side of the vehicle entrance. This would include a dropped kerb. It was decided to go ahead with the work.

**Village Green**

The Parish Council manage the village green but they had sought the BCs opinion on whether to install goal posts on the south boundary of the green, and whether to install CCTV to deter vandalism. The Trustees supported both of these proposals.

It was suggested that collapsible bollards be placed at the entrance to the village green from the car park. The trustees had some reservations about this proposal but did not wish to formally object.

**Next Meeting**

The next trustees meeting would be in May 2019. **John** to make a diary note to fix this nearer to the time.

The meeting ended at 11.50 a.m.